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Chen

THRU : Chief, Administrative Staff, ORR
: Chief, Economic Research, ORR
: Chief, Industrial Division, ORR

16 January 1959

Mid-Year Budget Review - FY 1959

REF : Memo, 10 January 1959, Chief, St/A to OAD Staff, Area and Division
Chiefs, ORR

1. In response to your request of 10 January 1959, the following estimates are submitted for the period 1 January through 30 June 1959:

A. Vouchered Funds

- (1) Estimated average number of overtime hours required per pay period (including compensatory time) - 175 hours (primarily in I/G).
- (2) Estimated travel (domestic only) - See Attachment "A".
- (3) External research projects planned for implementation:

25X1D0a

"Cost Analysis of [REDACTED] the
Electronic Component of a Soviet Surface-
to-Air Missile System"

Contractor: [REDACTED]

25X1A5a1

Estimated Cost: \$24,742.00

- (4) Anticipated cost requirements for repairs to equipment, etc. - \$100.00
- (5) Estimate of funds required for the purchase of miscellaneous supplies and materials - \$100.00
- (6) Specific anticipated equipment purchases -
2 - 20" IBM Electromatic typewriters
Estimated cost - \$826.00

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B. Unvouchered Funds

(1) Contemplated new personal service contracts - None.

C. Other

None

2. Referring to paragraph 5 of reference memo, we would call attention to the fact that the Industrial Division has never permitted itself to indulge in non-essential and "luxury-type" expenditures.

25X1A9a



Attachment "A"

**Estimated Number of Domestic Trips Planned,
1 January - 30 June 1959**

Distribution:

Orig. and 1 - Addressee

1 - CH/E

2 - D/I

(Chrono)

CH

ORR:D/I [REDACTED] /2345

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